

Southeast Regional Accord – 1990

I. Nature and Purpose

Each fall the **Southeast Regional TESOL Conference** will be held under the collective sponsorship of the following TESOL affiliates: Alabama-Mississippi TESOL, Carolina TESOL, Florida TESOL, Georgia TESOL, Gulf TESOL, Kentucky TESOL Louisiana TESOL, and Tennessee TESOL. The purpose is to organize a conference of regional scope, attendance and grandeur, serving the greatest number of affiliate members at a reasonable cost to them.

II. Southeast Regional Council

Purpose

The functions of the Regional Council are to provide links among the individual affiliates and to serve as an advisory board for the regional conference. Conference chairs should communicate and coordinate conference information through the affiliate representatives.

Composition

The council will be comprised of two members from each affiliate with staggered/overlapping two-year terms (e.g., 1989-1991 and 1990-92). Each affiliate is asked to designate its representatives to the current council and to set up a mechanism for constant representation in the future. In addition, the chair(s) of the next regional conference will be members of the council (non-voting, unless also serving as affiliate representatives).

Voting Status

Each affiliate will have a single vote within the Council.

Council Chair

The council will be chaired by the last conference chair (or one of its co-chairs), with a term that ends at the following conference.

Council Meetings

The council will meet formally at each year's regional conference, with another meeting scheduled at the TESOL Convention, at which the host affiliate for the next regional conference will present a report on its conference planning to date.

III. Rotation and Character of Conferences

Each year's conference will be hosted and organized by an individual affiliate on a rotating basis. Affiliates wishing to host a conference should present a proposal to the Regional Council at the earliest possible date.

IV. Features of Conferences

Mailing Labels

In order for the conference to function properly, up-to-date mailing lists must be provided to each year's conference chair(s). It would be preferred that two sets of labels (one for the call for papers and the other for pre-registration materials) be sent to the chairs in time for a spring semester mailing of the call for papers. The lists/labels should be in zip code order to facilitate bulk mailing. Efforts should be made to computerize mailing lists from TESOL Central Office in order to contact TESOL members who are not yet affiliate members. Packets of calls and of pre-registration materials should be mailed to "centers of distribution," such as graduate programs, intensive English centers, teacher-training centers, etc. Because of the problems of communicating with affiliates during the summer in planning for a fall conference, each affiliate is asked to designate a contact person who would have access to affiliate lists and who could speak with some authority for the affiliate during the summer months.

Mailings

The host affiliate should send the call for papers no later than five months prior to the conference. Pre-registration and hotel reservation materials should be sent to later than 45 days before the conference.

Affiliate-sponsored Sessions

In order to ensure region-wide representation, each conference will feature three affiliate-sponsored sessions, the presenters for which are to be determined by each affiliate. Each affiliate should be contacted early in the conference planning process as to the procedures, deadlines, etc. for filling its sponsored slots.

V. *Memberships*

In order to encourage affiliate and inter-affiliate membership, a special new-member and out-of-state member only rate will be offered during conference registration. This special rate would allow first-time members to join any and all affiliates for one year at a discounted cost.

VI. *Finance*

A start-up fund of \$1300 has been established to cover initial planning expenses. No later than thirty days after hosting the conference, the current year's host should replenish and pass on the fund to the next year's host affiliate. Should an affiliate experience shortfall in conference proceeds and be unable to replenish the start-up fund, each participating affiliate will be assessed a "head-tax" based on its membership and on the magnitude of the loss to the fund in order to rebuild the fund to a \$1300 level.

VII. *Amendments*

Proposals for amendments to the Accord should be presented first to the Regional Council and then through affiliate representatives to affiliate executive boards for consideration. Amendments to the Accord require the approval of a majority of member affiliates.

VIII. *Adoption*

Adoption of this Accord by an affiliate will be shown by the signature of its representative below.

Alabama-Mississippi TESOL

Carolina TESOL

Florida TESOL

Georgia TESOL

Sunshine State TESOL

Kentucky TESOL

Louisiana TESOL

Tennessee TESOL